CARRIE C. BISHOP

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EDUCATION

Doctor of Philosophy in Learning, Design, and Technology (in progress)
The University of Georgia, Athens, GA
August 2014-present

Master of Education in Instructional Technology
The University of Georgia, Athens, GA
December 2008

Bachelor of Arts in English
The University of Georgia, Athens, GA
May 2000

SKILLS

- Content and learning management systems, including Brightspace (D2L), Blackboard, Sakai, Drupal, WordPress, Expression Engine, Joomla, and Moodle
- Adobe Captivate, Articulate Presenter, Camtasia Studio, Adobe Creative Suite, Tegrity, Blackboard Collaborate
- Instructional design and development, web design and development, graphic design, virtual worlds, blogs, wikis, and audio and video editing

EMPLOYMENT

The University of Georgia, Athens, GA 30602

Coordinator of Emerging Learning Technologies, Center for Teaching and Learning
August 2013 – present
- Collaborate with the Assistant Director of Learning Technologies within the CTL and instructional technologists across campus to ensure established instructional technology initiatives flourish.
- Examine emerging learning technologies and provide leadership for pilot initiatives that address identified pedagogical challenges at UGA.
- Identify faculty, organize, and facilitate the progress of learning communities as they investigate, develop, and apply emerging technologies in course settings.
- Lead interactive workshops showcasing established and emerging learning technologies and foster faculty adoption of associated, innovative pedagogical strategies.
- Organize and chair University-wide committees in an effort to encourage broad ownership and interest in selected initiatives.
- Support the Assistant Director of Learning Technologies in the supervision of graduate and undergraduate student team members.

Instructional Designer, **Office of Online Learning**
August 2012 – August 2013
- Collaborated with Office of Online Learning staff and director to make decisions on policies, procedures and best practices for online learning at UGA.

- Consulted with UGA faculty on transitioning courses from face-to-face to online, implementing best practices for online teaching and learning.
- Identified technology tools aligned with course learning objectives and support faculty with identified tools.
- Designed and delivered interactive workshops on online teaching and learning, including course design, Desire2Learn and Tegrity.
- Explored new technology solutions for instructional needs, and assist with leading pilot initiatives for selected solutions.
- Established online course development plan, timeline and work assignments and assist with the development or modification of learning objectives, learning activities, assessments and course resources.
- Assisted the director with the planning and implementation of course and program calls for proposals.
- Collaborated with instructional technologists across campus to support faculty with online course development and teaching.
- Participated in campus committees and groups, including the eLC Planning and Support Committee Working Group for User Settings and EdTech.
- Maintained departmental website and serve as point of contact with the website development team.

Instructional Multimedia Project Manager, **Center for Teaching and Learning**
August 2007 – August 2012
- Managed all instructional multimedia projects, including: consulting with clients to determine project needs, planning instructional design and development timeline, generating project feedback, and maintaining communication with clients throughout the life of the project.
- Monitored progress throughout the development process, and maintained project timelines and detailed work-activity records.
- Supervised two part time (20 hour) graduate assistants.
- Developed instructional products using technologies including Flash, Illustrator, Captivate, Articulate and Camtasia.
- Designed, developed and maintained Center for Teaching and Learning departmental website using Drupal content management system.
- Designed and delivered instructional workshops on web design technology such as Google Sites and Dreamweaver.
- Created just-in-time training materials based on client needs, including Drupal and WordPress.
- Researched and learned emerging learning technologies and explored opportunities for use in instructional multimedia projects.
- Provided onscreen talent and voiceover as needed for client and departmental projects.

Academic Advisor and Administrative Coordinator, **Department of English**
August 2005 – August 2007
- Updated departmental websites daily, and resolved website issues including faculty access and current course information.
- Compiled statistical information concerning assessment procedures, degree requirements, and advisement for the annual report and departmental use.
- Maintained departmental advising database of more than 600 active majors and over 300 inactive majors.
- Developed designs for departmental and graduate websites and assisted in implementing selected designs.
- Served as point of contact with Franklin College IT for the departmental implementation of advising database technology.
- Acted as point of contact for more than 600 prospective and upper-division English majors, and counseled English majors on choosing courses, developing academic programs and issues such as registration, drop/add matters, and course access.

Business Manager, **Campus Information Technology Partnerships**
October 2003 – August 2005

- Supported the director, associate director, and over 40 CITP computer service specialists.
- Procured signed contracts and quarterly payments from clients; answered questions concerning contract details.
- Managed payroll for 20 hourly employees, resolved client concerns, and coordinated tech support.
- Coordinated bi-weekly meetings, staff retreats, and activities, and researched and wrote EITS quarterly newsletter articles.
- Maintained internal and external departmental websites using PHP and HTML.

Senior Secretary, Department of Housing
December 2002 – October 2003
- Managed up to 5 student assistants to ensure smooth office operations.
- Supported the area coordinator, residence hall director, and graduate resident for the Myers community.
- Managed the daily operations of the Myers Community Office and resolved resident and parent concerns.
- Maintained fiscal reports, including purchase orders, check requests, and payroll records.

REPORTS

Hill, J. R., Bishop, C., Bueller-McGee, C., McGregor, J., Mishra, S., Neumann, K., & Woods, E. (2014). *Family and consumer sciences diversity focus groups: Overall trends*. Athens, GA: University of Georgia. [10% contribution]

PRESENTATIONS

Bishop, C., Clouser, S. (2015, June). *Thinking Outside the Box: The Risks and Rewards of Third Party Integrations.* Session to be presented at Fusion 2015.

Bishop, C., Clouser, S. (2015, May). *Strategies for Instructor and Student Work-Life Balance.* Session to be presented at the Conference on Meaningful Living and Learning in a Digital World.

Bishop, C., Domizi, D. (2014, November). *Using Free WordPress sites for Course ePortfolios.* Session presented at the AAEEBL Southeast Regional Conference.

Bishop, C. (2014, November). *Tools for ePortfolios: Share Your Ups and Downs.* Ignite Session presented at the AAEEBL Southeast Regional Conference.

Bishop, C., Clouser, S. (2014, July). *Set Up Your Faculty for Success: Designing Default Course Elements.* Session presented at the Annual Desire2Learn Global Users Conference.

Bishop, C., Clouser, S., Cozart, D., Domizi, D., & Landers, M. (2013, July). *New Kids on the Block: Higher Education Perspectives on Transitioning to Desire2Learn.* Session presented at the Annual Desire2Learn Global Users Conference.

Barreto, D., Bishop, C., & Estes, M. (2008, November). *Lessons Learned: As I Lay Dying in Second Life.* Session presented at the AECT International Convention.

OTHER CONFERENCE ACTIVITIES

Co-Conference Chair, 2014 AAEEBL Southeast Regional Conference, November 11-12, 2014.

WORKSHOPS

Camtasia for Mac. Workshop for the GRU/UGA Medical Partnership, March 2015.

Encouraging Collaboration with Blogs. University of Georgia Center for Teaching and Learning Pedagogy Workshop, February 2015.

Pedagogy and Productivity with the iPad. Co-Presenter, University of Georgia Center for Teaching and Learning Pedagogy Workshop, November 2014.

Introduction to eLC and Quizzes in eLC. UGA-Griffin Pedagogy, Instructional Technology and Resources Workshop, October 2014.

Using Respondus for Test Creation and Management. University of Georgia Center for Teaching and Learning Pedagogy Workshop, September 2014.

Collaboration with Google Apps. Co-Presenter, University of Georgia Center for Teaching and Learning Pedagogy Workshop. September 2013.